



ATHLETIC
THERAPISTS
ASSOCIATION
OF BC

President Roles and Responsibilities

- Act as the executive officer and administrator of all business of the Corporation as stated in the Bylaw.

Be knowledgeable about the Corporation, the executive positions and its committee structures, and about the Corporation's present position and future directions.

- - Reassess, and as necessary, update the Corporation's goals and objectives. Stimulate and support actions of the Directors toward meeting these goals and objectives.
- Reassess, and as necessary, update the Association's Strategic Plan.

- Serve as chief representative of the Corporation in internal and external activities.
- Communicate the business, projects and activities of the Board of Directors to the membership in newsletters and other communications.
- Attend Regional Presidents meetings and report back to the Board of Directors.

- Chair the Annual Meeting of Members and all Board of Director meetings, unless otherwise appointed to a Chairperson.
- Ensure all attendees of the meetings are following Robert's Rules of order.
- Delegate responsibilities and projects to the Corporation's officers or committees.
- Arrange an orientation meeting following the AMM, for all newly voted Board of Directors. Appoint the Board of Directors to specific positions and facilitate the transfer of duties and responsibilities and to formulate the goals of the Corporation for the coming year.
- Oversee that all reports and documents are submitted in a timely manner. Reports and documents include but not limited to: Board of Directors annual reports, ATABC fee guidelines, ATABC Bylaw and the Policy & Procedure manual.
 - Co-ordinate interrelations with government agencies that provide funding or service to the Corporation including franchise holders and expert provider groups.
 - Develop and maintain harmonious working relationships with allied health professions and consumer groups.

